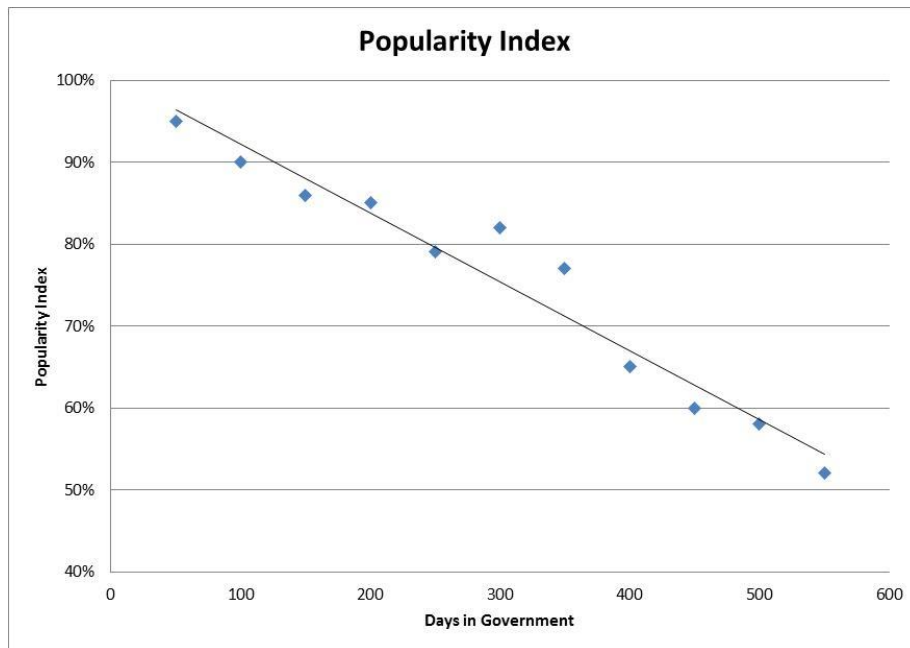


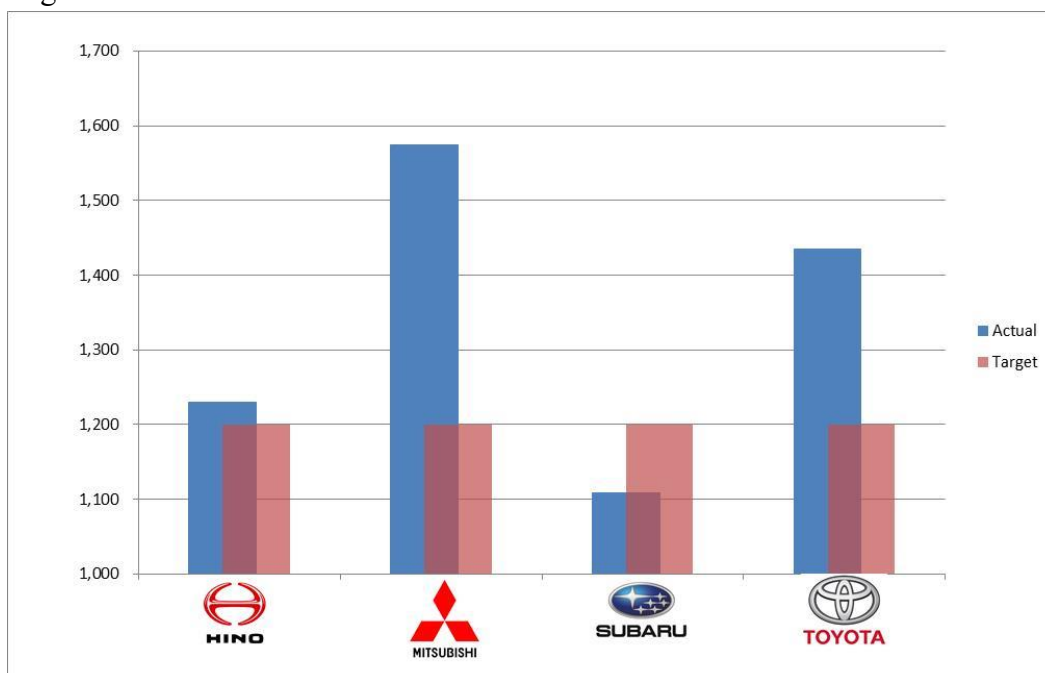
Exercise 3

Download the files from <http://www.Peter-Lo.com/Teaching/SPEED-EXCEL/Source3.zip>, you will use these files to finish the following exercises.

1. Open the Excel file “Question 3-1.xlsx”. Create a scatter chart comparing poll ratings against days in government, with a trend line of your choice superimposed.

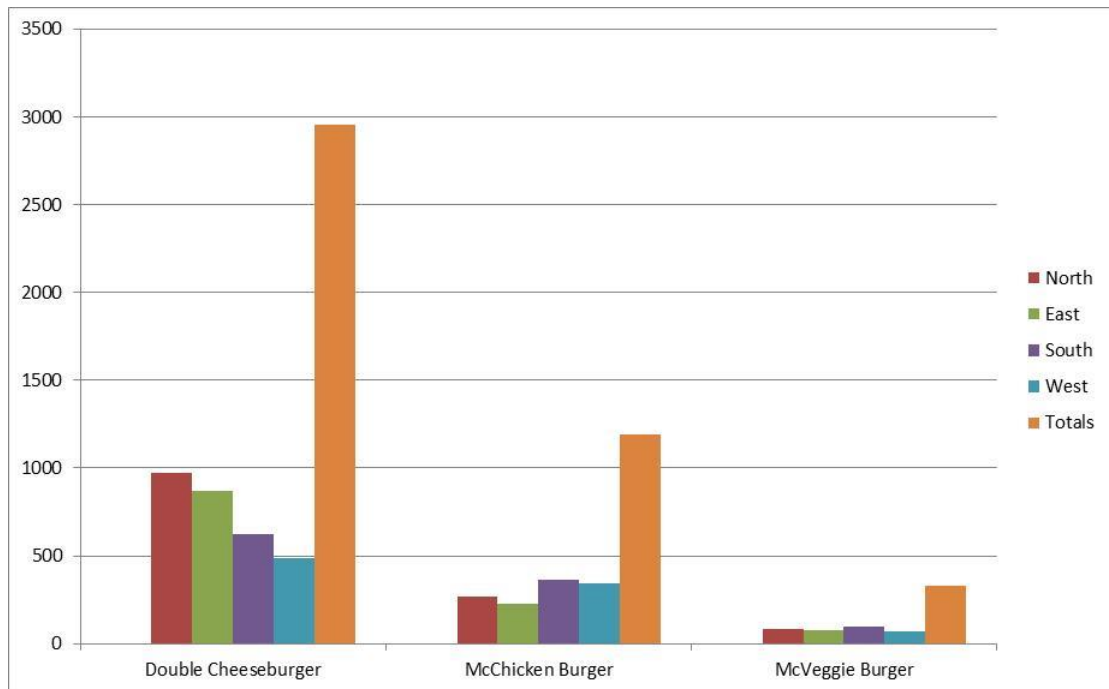


2. Open the Excel file “Question 3-2.xlsx”. Create the chart for comparing the actual sales against target sales for different brand.

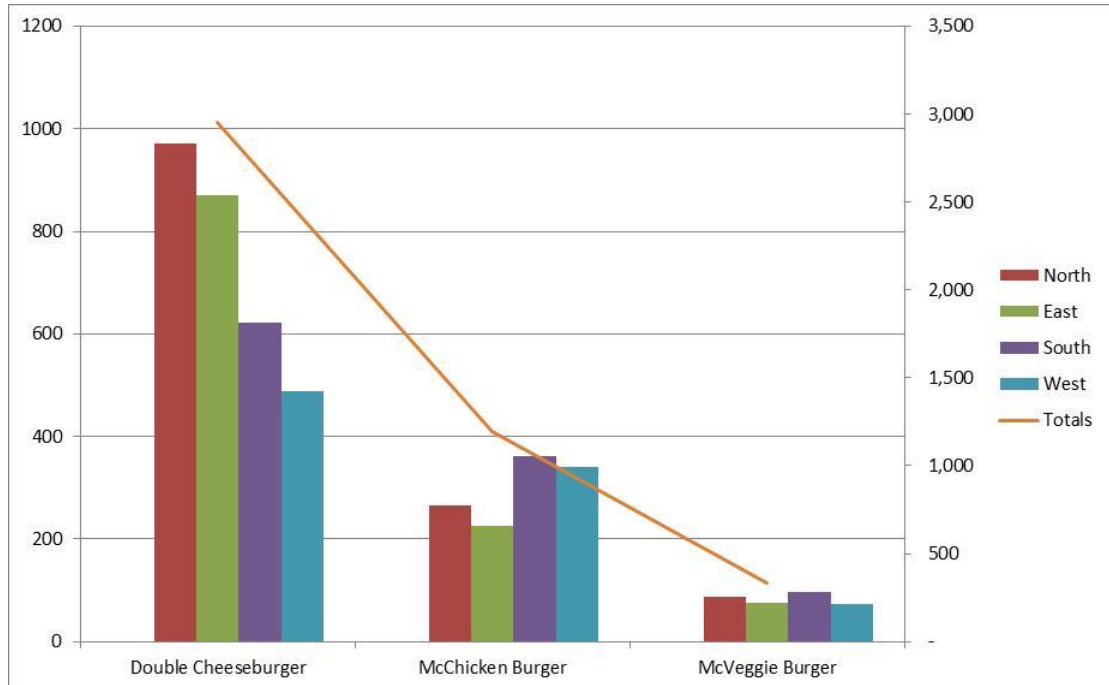


3. Open the Excel file “Question 3-3.xlsx”.

A) Create a basic column chart comparing burger sales across regions without the **Average** figures. Swap the axes around, so that you are comparing areas against products.



B) Chart the **Total** column as a line chart against a separate axis.



4. Open the Excel file “Question 3-4.xlsx”, and create a Gantt chart for the project schedule.

