

# Advanced Microsoft Excel

Peter Lo

# Who am I?

Lo Chi Wing, Peter

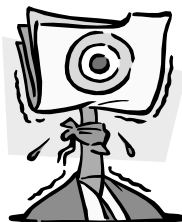


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# Are you take the right course?

- This course is intended for students who would like to learn how to advanced skill for Microsoft Excel.
- The exercises and examples are not particularly complex, but it is strong recommend that you practice and complete all tutorials.



# Course Outline

Lesson 1	Editing and Formatting Technique
Lesson 2	Sorting and Filtering Technique
Lesson 3	Plotting Graph
Lesson 4	Using Formula and Function
Lesson 5	Data Analysis and Problem Solving Technique
Lesson 6	Macro and VBA